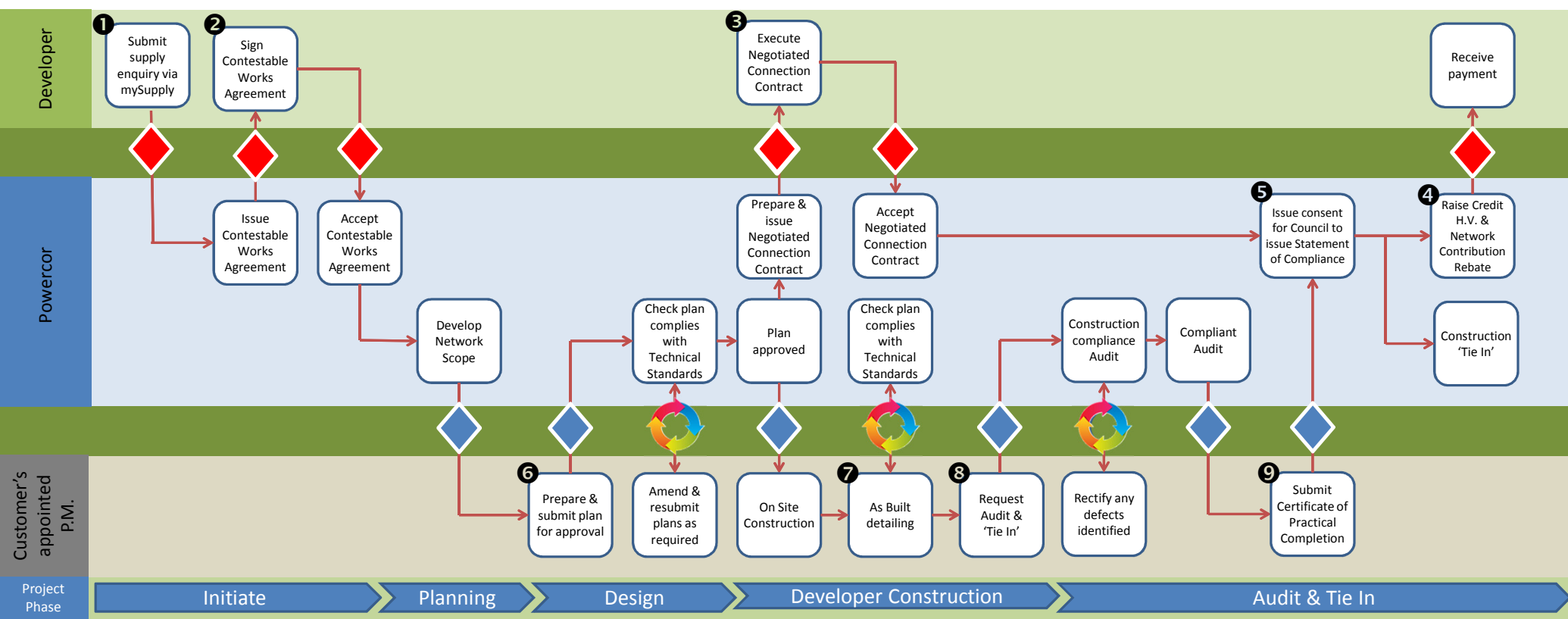


Customer Managed Tender Process- Guide for Customers and Contractors



- Customer / Powercor Interaction
- Customer's Project Manager / Powercor Interaction
- Multiple Interactions may be required

Item	Information for Customers
1	<p>Customers can apply for supply to new developments online at Powercor's website mySupply.</p> <p>Important information you will need to provide with your application:</p> <ul style="list-style-type: none"> • The property location; • A copy of the plan of subdivision in electronic format for uploading; and • An electronic copy of Powercor's 'Request for Audit of Customer Design Services' that can be found on Powercor's Website.
2	<p>Customers who run their own tender and engage a Service Provider to perform the Contestable Services will be required to enter into a Contestable Works Agreement with Powercor. Contestable Works Agreements cover the warranty of the work and the terms and conditions under which the work can be performed and handed over to Powercor on completion. Powercor will issue a 'Contestable Works Agreement' for you to execute.</p> <p>Important Information you will need to provide:</p> <ul style="list-style-type: none"> • Who your selected project manager or PM2 will be, a list of accredited PM2 can be found on Powercor's Website; and • A detailed project plan & schedule of proposed works. Please note: you must notify Powercor in writing of any variation to your proposed works programme.
3	<p>Powercor will issue a Negotiated Connection Contract (NCC) for your project. The NCC will outline terms and conditions for connection of your project to the distribution network, including:</p> <ul style="list-style-type: none"> • The supply capacity and point of supply for each proposed allotment; • The customer contribution for the works; and • The amount of both the High Voltage & Network Contribution Rebate if applicable. 4 <p>A sample of the Negotiated Connection Contract can be found on Powercor's Website.</p>
4	<p>You may be eligible for a Network Contribution Rebate and / or a High Voltage Rebate. If applicable you will be advised in Powercor's Negotiated Connection Contract. To claim eligible payments please forward a G.S.T. complying invoice when returning the contract to Powercor.</p>
5	<p>On acceptance of your 'Certificate Of Practical Completion', all Planning Permit Conditions affecting Powercor's assets are satisfied and servicing arrangements comply with the 'Victorian Service and Installation Rules', Powercor will provide consent to the issue of a Statement of Compliance if applicable. Please refer to Councils Planning Permit for conditions affecting your development.</p>

Item	Information for Project Managers
6	<p>Project Managers must submit proposed plans to be checked for compliance with Powercor’s Technical Standards within twelve months of the Contestable Works Agreement execution date. Plans can be submitted via email to the URD Inbox. Documents to be submitted include:</p> <ul style="list-style-type: none"> • The Staged Network Planning Scope; • A copy of the subdivision plan; • A Safety in Design report; • Voltage Drop Calculations; • Cable pulling tension calculations; • A copy of the proposed landscape plan; • Public Lighting Approval from Council.; and • Evidence of compliance to third party requirements or legislation, i.e. The Cultural Heritage Act, Environmental Overlays etc. <p>Non-conformance to Powercor’s Technical Standards may be identified. If this occurs you will be notified via email, a re-submission may be required.</p>
7	<p>Project Managers must submit ‘As Built’ plans to be checked for compliance with Powercor’s Technical Standards. Plans can be submitted via email to Technical Records & Drafting Standards. Documents to be submitted include:</p> <ul style="list-style-type: none"> • Evidence of any approved variations between the proposed plan & ‘As Built’ detail. <p>Non-conformance to Powercor’s Technical Standards may be identified. If this occurs you will be notified via email, a re-submission may be required.</p>
8	<p>Once onsite construction is completed a ‘Network Final Audit’ of installed assets is required; Audit requests can be submitted via Powercor’s Salesforce website. You will also be required to advise Powercor of the date your project will be ready for ‘tie in’ and connection to the Network via a Tie-in request form. Documents to be submitted with the Audit Request include :</p> <ul style="list-style-type: none"> • Copies of approved construction & ‘As Built’ plans; • Mandatory photo’s; • Compliant Technical Compliance Auditing, Underground Electrical Infrastructure & Open Trench Audit Report (Civil, Electrical & Cable Hauling); • Evidence of any approved variations from the proposed plan to ‘As Built’ detail; and • Current Powercor Permit to Work if applicable. <p>Non-conformance to Powercor’s Technical Standards may be identified. If this occurs you will be notified via email, rectification works and a re-audit may be required.</p>
9	<p>Once your project has been successfully completed the assets can be handed over to Powercor, connected to the network and energised. Documents to be submitted include:</p> <ul style="list-style-type: none"> • Certificate of Practical Completion (included in the Contestable Works Agreement when issued to the customer); • All compliant Audit Reports; • and • Test Reports. <p>A countersigned copy of the Certificate of Practical Completion will be signed and returned for your records. Ownership and responsibility for the assets will not transfer to Powercor until the document is signed by Powercor’s responsible officer.</p>